

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (SPELTHORNE)

DATE: 15 DECEMBER 2014
 LEAD: NICK HEALEY
 OFFICER: HIGHWAYS AREA TEAM MANAGER (North East)

SUBJECT: HIGHWAYS UPDATE

DIVISION: ALL

**SUMMARY OF ISSUE:**

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2014-15.

Recommendations are made for next Financial Year's Integrated Transport Schemes (ITS) programme.

Members are asked to work with the Area Team Manager to identify their Divisional Programmes for 2015-16.

RECOMMENDATIONS:**The Local Committee (Spelthorne) is asked to:**

- (i) Approve the use of the eastern footway of Town Lane, Stanwell, between Tesco and Clare Road, for use as a shared surface for pedestrians and cyclists (paragraph 2.4 refers);
- (ii) Approve the investment of £22,869 from the parking enforcement surplus (the entire amount available to the Local Committee) in maintenance of parking related signs and road markings, and in extending the hours of operation of parking enforcement in Spelthorne (paragraph 2.7 refers);
- (iii) Agree the 2015-16 programme of Integrated Transport Schemes as set out in Table 4 below;
- (iv) Authorise the Area Team Manager in consultation with the Chairman and Vice Chairman, to decide Divisional Programmes for next Financial Year, in the event that individual Divisional Members have not indicated their priorities by 31st December 2014 (paragraphs 2.21 and 2.22 refer);
- (v) Authorise the Area Team Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

REASONS FOR RECOMMENDATIONS:

The recommendations are intended to enable the 2015-16 Highways programmes funded by the Local Committee to be decided in good time to facilitate timely delivery of those programmes.

1. INTRODUCTION AND BACKGROUND:

1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.

1.2 The Local Committee in Spelthorne has been delegated Highway budgets in the current Financial Year 2013-14 as follows:

- Local Revenue: £215,800
- Community Enhancement: £35,000
- Capital Integrated Transport Schemes: £140,272
- Capital Maintenance: £140,272
- Capital overspend carried forward from 2013-14: -£47,000
- **Total: £484,344**
(2014-15 budget 531,344 minus 2013-14 carry forward £47,000)

1.3 The funds delegated to the Local Committee are in addition to funds allocated at a County level to cover various Highways maintenance and improvement activities, including inspection and repair of safety defects, resurfacing, structures, vegetation maintenance, and drainage.

2. ANALYSIS:

Annual Local Revenue and Capital Programmes

2.1 In December 2013 Committee approved the 2014-15 budget allocations shown in Table 1 below:

Table 1 Approved allocation of budgets for 2014-15

Approved allocation	Amount
Pooled Revenue To cover various revenue concerns across the Borough for example: drainage and ditching, patching and kerb works, minor safety schemes, vegetation works, etc.	£145,000
Divisional Allocations	£386,344 (£55,192 per Division)
Total	£531,344

2014-15 Divisional Programmes

2.2 Table 2 shows the Divisional Programmes for 2014-15. These schemes were agreed with Members towards the end of last Financial Year.

Table 2 2014-15 Divisional Programmes

Location	Proposed works	Cost	Status
Feltham Hill Road, Ashford	New pedestrian crossing	<i>Developer funded.</i>	Members have been consulted and shortlisted two locations. Need Member consensus on preferred location and public consultation requirement. Construction deferred to 2015-16.
School Road, Ashford	Footway reconstruction	£46,700	Complete
Village Way, Ashford	Footway – replace slabs with asphalt	£23,600	Complete
Woodthorpe Road, Ashford	Footway – relay modular paving at Station end by shops	-	<i>Reserve scheme – unlikely to be completed this Financial Year</i>
Station Approach, Ashford	LSR	-	<i>Works order to be raised as revenue scheme; awaiting programming.</i>
Locations TBA in Ashford	Mobility Ramps	-	<i>Reserve scheme – unlikely to be completed this Financial Year</i>
Harrow Way, Shepperton	Micro asphalt	£12,300	Complete
Gordon Road, Shepperton	LSR, first 100m from Russell Road	£9,150	Complete
High Street, Shepperton	LSR, area outside Library	£3,100	Complete
Kilmiston Avenue, Shepperton	Footway	£27,000	Complete
High Street, Shepperton	Footway outside Budgens	£7,600	Complete
Manor Farm Avenue, Shepperton	New footway section outside St Nicholas's School	£4,000	Complete
Elgin Avenue, Sunbury Common	Lockable barrier to prevent fly tipping	£3,000 Funded by Divisional Member	Traffic Regulation Order ready to advertise. Awaiting comments from ambulance service. Need to agree access arrangements with fire service.
Kenyngton Avenue, Sunbury Common	Verge hardening to provide parking spaces	-	Unlikely to be completed this Financial Year

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Location	Proposed works	Cost	Status
Vicarage Road, Sunbury Common	Reconstruction (east side)	£10,000	Complete
Scotts Way, Sunbury Common	LSR	£19,400	Complete
Thames Street, Lower Sunbury	20mph Zone	£5,000 - £30,000	Detailed design complete. Public consultation in progress. <i>£5,000 for feasibility / detailed design</i> <i>Approx £25,000 for construction</i>
Charlton Lane, Halliford	LSR, on exit leading to Halliford Bypass	£11,500	Complete
Oakington Drive, Lower Sunbury	Northern branch from side from Sunbury Court Road going east to the end of the road. LSR and drainage	£14,900	Complete
Hengrove Crescent, Ashford	Replace slabs with asphalt	-	Completed in 2013-14
Station Crescent junction with Ashford Crescent, Ashford	Footway resurfacing	£22,000	Complete
Church Street, Staines	Traffic, speed and parking management	£55,000 available for two Church Street schemes	Detailed design complete. Construction due to start in December 2014.
Church Street, Staines	LSR, alongside recreation ground to rear of Church	£55,000 available for two Church Street schemes	Will need to tailor extent and value to ensure the traffic, speed and parking management scheme can be completed.
Stanwell Moor Road, Stanwell	Cycle route signs and road markings	£2,000	Detailed design complete. Need to review and price.
Stanwell Moor Road, Stanwell	Casualty reduction, subject to review of casualties following improvement of signs in 2013-14 by Road Safety Team	-	No casualties in nearly 12 months following accident remedial scheme. Therefore no need for further measures at the present time.
Clare Road, Stanwell	Pedestrian Crossing	£5,000	Feasibility study complete. Need to review with Divisional Member.

Location	Proposed works	Cost	Status
Town Lane, Stanwell	Casualty reduction and cycle route	£48,000	Detailed design complete. Likely to construct in the New Year. Need to agree the extent of consultation with the Divisional Member.
Provisional total programme value		£329,250 to £354,250	

2.3 The overall value of the Divisional Programmes is estimated to be between £329,250 and £354,250. Committee should note that the £47,000 overspend from 2013-14 will need to be accommodated within the 2014-15 programme.

2.4 The detailed design is now complete for the Town Lane, Stanwell, casualty reduction and cycle route scheme. The scheme drawings are presented in Annex 1. The background to the scheme and a commentary on the proposed solution is included in Annex 2. In anticipation of the implementation of Phase 1 of this scheme in the New Year, it is recommended that the eastern footway of Town Lane be approved for use as a shared surface for pedestrians and cyclists, between Tesco and Clare Road. Officers are in discussion with the Divisional Member to agree the nature and extent of public consultation for this scheme.

Programme Monitoring and Reporting

2.5 Officers will update Committee with progress in the delivery of its works programmes at each Committee meeting. In addition Committee Chairmen are provided with detailed monthly finance updates, which detail all the orders raised against the various budgets, as well as the works planned for each of the budgets.

Parking Update

2.6 The detailed design for the 2014 parking review is almost complete. Officers expect to place order for works in November.

2.7 The surplus from Spelthorne Borough Council's enforcement operation is such that the Local Committee has £22,869 available to invest in Highway and Transport infrastructure and activities. The Parking Task Group would recommend that these monies are invested in the following areas:

- Maintenance of parking related signs and road markings;
- Extension of the hours of operation of parking enforcement in Spelthorne.

2.8 For more information see our web pages www.surreycc.gov.uk/parking/spelthorne.

Customer Services Update

2.9 Following the extremely high volume of enquires in the first part of the year, the second and third quarters have seen a steady reduction. This is to be expected given the time of year but overall volumes remain high with over 118,000 received for the calendar year to date, giving an average of approximately 13,100 per month, down from 14,600 in the second quarter.

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- 2.10 For Spelthorne specifically, 7,706 enquiries have been received since January of which 3,997 were directed to the local area office for action, 94% of these have been resolved. This response rate is slightly below the countywide average of 95%. Although the response rate remains fairly high, we are working hard in conjunction with our contractors to improve the service we provide. This includes the launch of a new customer enquiry and works scheduling system and revised customer service KPIs.
- 2.11 Through the Customer Service Excellence project we are also seeking to improve the accessibility of information and advance notification of roadwork's. As part of which we have recently moved our roadwork information to a new website; www.roadworks.org that also contains information on work being undertaken by utility companies. Customers can sign up to receive alerts and provides a fuller picture of the work in an area.
- 2.12 Although there have been a reduction in customer contacts, complaints have remained high with 308 at Stage 1 for the 9 months to the end of September compared to 208 for the first half of the year. The North East area including Spelthorne have received 61. The main reasons for these being communication and the failure to carry out works to either the required standard or timescale. In addition 10 complaints have been escalated to Stage 2 of which we were found to be at fault in four. Seven complaints have been made to the Local Government Ombudsman about the Service, none of which have been upheld.

Planned Maintenance Update

- 2.13 The Operation Horizon and Project 400 programmes of major resurfacing are available on the Surrey County Council website here: www.surreycc.gov.uk/roads-and-transport/road-maintenance-and-cleaning/our-planned-maintenance.
- 2.14 Officers have prepared a programme of minor resurfacing (LSR) as part of the Project 400 flooding and winter damage repair programme. So far this £3M (£250,000 for Spelthorne) LSR programme includes the following roads in Spelthorne, with a total value of £204,000:
- Service Road Fronting 77-99 Gaston Bridge Road
 - Hawthorn Way
 - Hetherington Road
 - The Ridings
 - Billet Road
 - Guildford Street (to follow drainage repair works)
 - Oaks Road
 - Stanwell New Road
 - Ford Close
 - Queensway
 - Dunboe Place
 - Thames Side
 - Farnell Road

- 2.15 Officers are reviewing additional roads for this programme within Spelthorne up to a balance of £250,000.

Priorities for 2015-16 – Pooled Capital

- 2.16 It is assumed that the Highways budgets available to Committee in 2015-16 will be the same as in the current Financial Year, giving a total combined Capital and Revenue budget of £431,367. Members should note that historically Local Committees' budgets have fluctuated significantly. There is therefore a risk that when the budgets are set for 2015-16 they could be significantly less than the current Financial Year. Nevertheless to facilitate timely planning and delivery of next Financial Year's programmes, it is necessary to make a reasonable assumption and timely decisions.
- 2.17 Table 3 shows the budget allocations that were approved by Committee in September 2014 for the next Financial Year 2015-16.

Table 3 Approved allocation of budgets for 2015-16

Approved allocation	Amount
Pooled Revenue	£145,000
Pooled Capital	£100,000
Divisional Allocations	£286,344 (£40,906.29 per Division)
Total	£531,344

- 2.18 The prioritisation list Integrated Transport Schemes (ITS) Spelthorne is included in Annex 3. This list is maintained by officers. It is scored according to Surrey County Council's LTP3 objectives. An approximate cost of each suggestion is used to calculate a cost benefit ratio. The schemes are then ranked according to the cost benefit ratio.
- 2.19 Table 4 details the recommended programme of schemes for the Local Committee's Pooled Capital for the next Financial Year 2015-16. The recommendations are derived from the ITS scheme prioritisation list in Annex 3, and also take into account available developer funding, and the deliverability of the schemes at the present time

Table 4 Recommended programme of ITS Schemes for 2015-16

Scheme	Description	Expected progress in 2015-16	Expected Cost
Charlton Lane, Shepperton	Speed Management between Charlton Road and Upper Halliford Bypass – request from Surrey Police	Speed assessment and implementation	£15,000
Wood Road and Ash Road, Shepperton	Accessibility ramps at side road junctions	Design and construct	£15,000
Station Road, Church Road, Knapp Road, Ashford	Improve junction for right turning traffic	Feasibility study and detailed design	£5,000

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Scheme	Description	Expected progress in 2015-16	Expected Cost
Town Lane, Stanwell	Casualty reduction and pedestrian accessibility at S-Bends	Feasibility study and detailed design	£5,000
Staines Road West junction with School Road, Ashford	Improved and new pedestrian facilities	Refresh detailed design and price	£1,000
Worple Road, Staines	Improved pedestrian crossing facilities	Feasibility study and detailed design	£5,000
Edinburgh Drive Parade, Staines	New one way system	Design and construct	£15,000
Halliford Road, Lower Sunbury	Improved and new pedestrian facilities	Feasibility study	£5,000
Cadbury Road junction with Chertsey Road	Improved and new pedestrian facilities	Feasibility study	£10,000
Feltham Road, Ashford	HGV Mitigation	Feasibility study	£4,000
Link from Hawke Park cycle route to Green Lane Toucan	Extension of existing TP26 Cycle Route	Design and construct	£10,000
Staines Road West junction with Cadbury Road and Windmill Road	Improved pedestrian facilities	Feasibility study	£10,000
Total – noting that costs are approximate			£100,000

2.20 If Committee were to approve the recommended programme of ITS schemes, officers would make preparations to deliver the programme in consultation with the relevant Divisional Member, and would update the Local Committee at each of its formal meetings.

Priorities for 2015-16 – Divisional Programmes

2.21 At the time of writing officers are preparing recommendations for each Divisional Member for spending their respective Divisional Allocations. The recommendations will be based on a list of suggestions maintained by officers on behalf of Members; drawn in the main from Members' and residents' requests, officers' observations, and questions and petitions presented to Committee. It is intended to provide these recommendations to Divisional Members by the time Committee meets on 15th December 2014.

2.22 Members are asked to indicate their priorities for next Financial Year's Divisional Programmes as soon as possible, to enable officers to plan for the delivery of next Financial Year's programme of works. In the event that Divisional Members do not indicate their priorities in good time to finalise next Financial Year's programme it is recommended to authorise the Area Team Manager to decide Divisional Programmes on their behalf, in consultation

with the Chairman and Vice chairman. It is recommended to set a deadline of 15th January 2014 for Divisional Members to indicate their priorities.

3. OPTIONS:

3.1 None at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member, or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

4.1 None at this stage. Officers will consult the Chairman, Vice Chairman and Divisional Members as appropriate in the delivery of the programmes detailed above.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The financial implications of this paper are detailed in section 2 above.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

7.1 The Local Committee has prioritised its expenditure according to local priorities.

8. OTHER IMPLICATIONS:

8.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This Financial Year's programmes are being delivered.

9.2 Members are asked to approve a programme of ITS schemes for next Financial Year's Pooled Capital Allocation.

9.3 Members are asked to work with Officers to identify individual schemes for next Financial Year's Divisional Programmes.

10. WHAT HAPPENS NEXT:

10.1 The Area Team Manager will work with Divisional Members, the Chairman and Vice-Chairman to deliver this Financial Year's Divisional Programmes, and to identify individual schemes for next Financial Year's Divisional Programmes.

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Contact Officer: Nick Healey, Area Team Manager (NE)

Consulted:

Annexes: 3

Sources/background papers: None.
